

TOWN OF OAK CITY

November 2, 2020

Minutes

TOWN MEETING 7:00 P.M.

CALL TO ORDER- Mayor Stalls

PRAYER- Commissioner Sue Harrell

REGULAR SESSION

AGENDA/MINUTES- Motion to accept made by Commissioner Harrell 2nd by Commissioner Burnett

CONSENT AGENDA- N/A

BOARD REPORTS- N/A

OLD BUSINESS- N/A

NEW BUSINESS

Spencer Burnette- Mr. Spencer reported to the board that an old business on Chestnut Street and the house on Maple Street was an eye sore and should be torn down. Mr. Burnette stated that the Town of Williamston bulldoze old houses/businesses down and then charge it to the owner. Mayor Stalls stated that it was not that simple to tear down a person's property as it is many steps to follow. Mayor Stalls stated that he had went to the home of the owner for the property on Chestnut Street but no one was home. Mayor Stalls also stated that he spoke to one of the home owners on Maple Street who informed him that it was multiple owners of that property that are involved. Mayor Stalls tells Commissioner/Town Clerk Porter to contact the town attorney to see what the town could do about abandon property.

Audit Contract- Commissioner/Town Clerk Porter informs the board that she just received the audit contract via email this afternoon and that it needs to be signed before the auditors would be able to begin the audit. Porter stated that if the board wanted to look over the contract and wait until next month to approve it they could but

it would delay the start of the audit. Commissioner Harrell asked how long have the Town been using the auditors? Porter replies it's been many years. Commissioner Edmondson stated that if the Town have been using them then we may need to continue to do so since we wouldn't have time to look into other auditors. Motion was made by Commissioner Burnett to sign the contract 2nd by Commissioner Harrell.

Motion passed

Ordinances- Commissioner Porter explains to the board about doing a conversion of ordinances and how she learned about it from the town attorney. Porter stated that she contacted the Town of Simpson at the request of Attorney Lassiter to get more information on who done there conversion. Porter stated that after speaking to Mr. Frommeyer he sent her a packet to have the board to look over explaining everything including the cost that the board would need to read over it and plan on voting on the issue next month. Porter stated that she was going to talk with the Mid-East Commission about a grant to help with the cost of paying for the conversion of ordinances. Porter stated that she thought it would be a good idea to get it done because it would be available online throughout the years and the town attorney would get a copy as well. Porter went on to explain how this would eliminate the use of paper ordinances from getting damage and/or misplaced throughout the years.

Cemetery- Commissioner/Town Clerk Porter discusses with the board an incident that happen at the cemetery with a Funeral home digging a grave in the wrong location and then having to move the plots that where purchase to a different location because of this mistake. Porter went on to state how Mr. Nicholson (Peanut) from Roanoke Land Surveying had to come out and survey another area do to the Funeral Home mistake. Porter informed the board that she spoke with the funeral home and told them that they should have come and spoke with her first like the sign say before actually digging, so that the town could have put a flag down in the correct location. According to the town rules and sign located at the cemetery anyone who do any digging without the town consent is supposed to be fined \$5,000. Commissioner Edmondson and Harrell stated that the town needs to enforce it. Mayor Stalls ask Porter to contact the town attorney and Porter stated that she will because she feel as though the town attorney should handle this matter.

Utility Accounts- Commissioner/Town Clerk Porter informs the board about the load discount rate codes and how 92 of the customers get the load discount rate ranging from \$2.00, \$4.00, and \$6.00 with a savings of \$314.00 per month totaling \$3,768 a year. Porter informs the board that Southern Software stated that we need to take the discount off, if the board didn't know what it was because once we switch over from Citi Pak to FMS that discount would not be allowed but it would have be put into the system under a different discount. Porter explained to the board how she had discuss this with the board before that Eddie Stocks with EMC informed her that the load discount rate

was given out as discount for Hurricane Floyd back in 1999. Porter stated that the rate weren't taken off those houses. Commissioner Edmondson motion to take off the load discount rate 2nd by Commissioner Harrell. **Motion passed**

Commissioner/Town Clerk Porter discussed old accounts inside of Citi Pak that have balances and some had credits. Porter stated that the prior administration did not delete some of these accounts and it was causing issues for our CPA with the monthly billing and audit reports. Porter also stated that Southern Software wanted those accounts deleted as well because if they weren't deleted all of those old accounts will have to be put into the new system. The total for all of the old accounts are over \$26,000. Commissioner Harrell ask if we had to pay the money to the accounts that have a credit from years past. Porter explain that we couldn't do that because some of the records are very old and there was no way to determine if those accounts where actually paid out or not. **Motion was made by Commissioner Harrell to remove all of the old accounts 2nd by Commissioner Edmondson.**

Clerk Training- Commissioner/Town Clerk Porter informs the board that Southern Software will be at the office to do training with her and the CPA on 11/30/20 and 12/1/20 for the new system and therefore the office will have to be closed those days to avoid interruption with training. Porter went on to explain that the utility bills will go out a few days later than usual due to having to wait to print bills as part of the training. Commissioner Harrell ask if Porter could post it on the door to let the citizens know and Porter stated she will also be putting it on the Town website as well as Facebook page. Mayor Stalls agreed that would be a great idea and thanks Porter on the great job she's doing for the town.

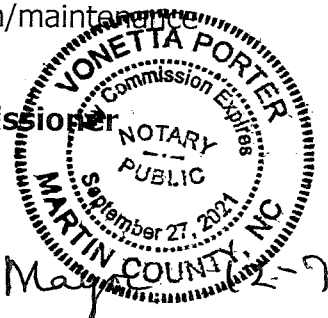
Public Comment- N/A

Motion was made to go in close session by Commissioner Burnett 2nd by Harrell @ 8:45 p.m.

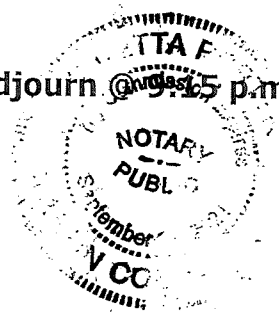
Motion to go out of close session back to regular session made by Commissioner Harrell 2nd by Burnett @ 9:14 p.m.

Once back in regular session: A Motion was made by Commissioner Edmondson to put an ad in the paper to hire a part-time lineman or a full-time lineman/maintenance worker 2nd by Commissioner Harrell. **Motion Passed**

Motion to adjourn made by Commissioner Harrell 2nd by Commissioner Burnett



Meeting adjourn @ 9:45 p.m.



William Stalls - Mayor 12-7-20
Vonetta Porter, Town Clerk 12-7-20