

TOWN OF OAK CITY

November 10, 2021

Minutes

TOWN MEETING 7:00 P.M.

CALL TO ORDER

PRAYER

ATTENDANCE-Mayor Pro-tem/Commissioner: Sue Harrell **Commissioners:** Phillip Burnett, Kevonna Easley, Vonetta Porter, and Kevin Turner; **Mayor Seat is vacant.**

Special Call Meeting

NEW BUSINESS

Grass Contract- Motion to accept Higgs Lawn Care Service Contract with the final revisions made by Commissioner Easley 2nd by Commissioner Burnett. **Motion passed 5-0**

Town Clerk Position- Board members discuss the Town Clerk position for the new hire. Town Clerk/Commissioner Porter is to type new policies that the board agreed upon for position to include: salary, holiday and vacation pay, sick leave, raises, probation period, and etc.

Motion to adjourn made by Commissioner Turner 2nd by Commissioner Easley.

Meeting adjourn at 8:26 p.m.

*Sue Harrell Mayor Pro Tem 12/16/21
Vonetta Porter Town Clerk 12/16/21*

